

4 March 2020

Dear Parent/Carer,

You will no doubt be aware of current concerns around the outbreak of Novel Coronavirus and the subsequent confirmed cases in the UK. At Haywood Academy, we take the health and safety of our students and staff very seriously, therefore we are carefully following relevant guidance from Public Health England and the Department for Education in our approach to managing any potential, future risk.

There is currently no cause for concern at Haywood and we are operating the Academy day on its usual basis. I will, of course, keep you informed regarding any developments as we continue to follow Government advice on the matter.

I have attached to this letter, for your information, the '**Advice on the coronavirus for places of education**', released by Public Health England. These posters are on display around the Academy and provide useful information for students and staff on the situation.

If you have any questions or concerns regarding this, please contact the Academy on the number above.

Yours Faithfully,



Mr M Dawes
Principal
Haywood Academy and City College